

**TOWN OF CAPE ELIZABETH
MEETING MINUTES (Draft)**

MEETING: Appointments Committee
DATE: Monday, July 9, 2018
TIME: 6:45 p.m.
PLACE: Town Hall – 1st Floor Tax Office Lobby

Welcome

Present
Sara Lennon, Chairman
Jamie Garvin
Christopher Straw

Debra Lane, Town Clerk

Public Comment

No members of the public were present.

Review of Minutes March 5, 2018

Moved by Christopher Straw and Seconded by Jamie Garvin to approve the minutes of the meeting held on March 5, 2018 as written.
(3 yes) (0 no)

Community Services Committee Vacancy

Patricia Brigham has resigned from the community services committee as she has moved out of town. The term expires December 31, 2018.

Ads were placed in the Cape Courier and town's website with a deadline of June 18. After receiving no applications, the deadline was extended to June 25. Applicants from the last annual appointments process, who were not appointed to a committee, were also notified of the vacancy; no applications were received.

It was a consensus of the appointments committee for Chairman Lennon to contact the chairman of the community services committee to inquire whether committee members have suggestions for applicants and if so to request the applicants to apply. Otherwise the vacancy will be advertised in October with the annual appointments process.

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Public Comment

None

Adjournment

Moved by Christopher Straw and Seconded by Jamie Garvin to adjourn
at 6:53 p.m.
(3 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk